



## Meeting Room Scheduler

### On-Demand or On-Premise Room Scheduling Designed for Simplicity!

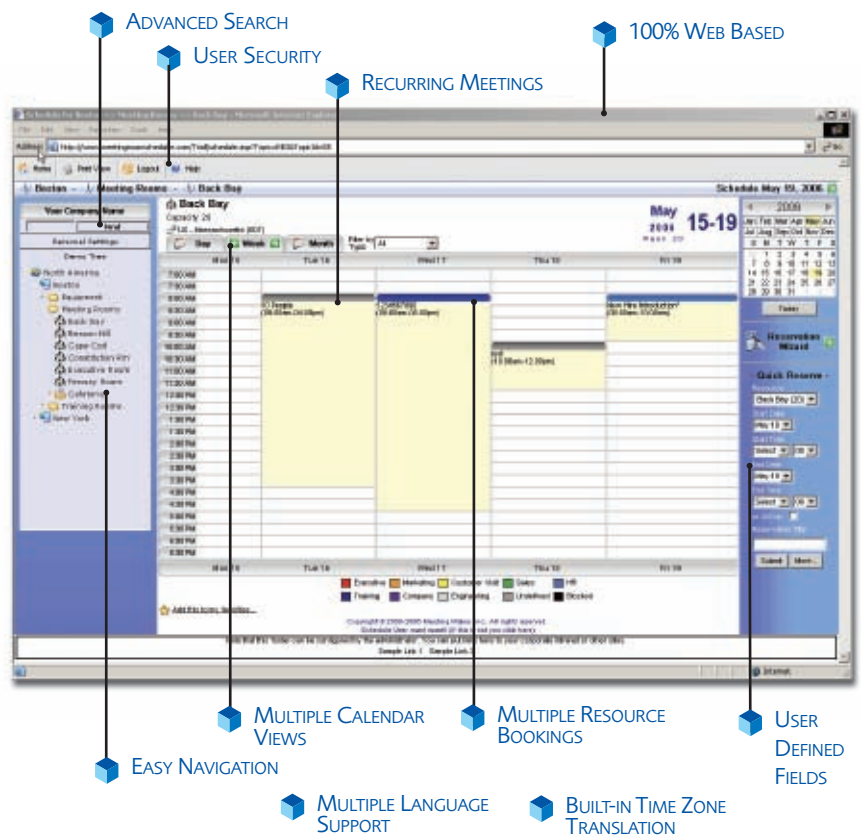
Designed for organizations with a number of facilities to manage, Meeting Room Scheduler offers software that is full-powered, without the complexity required by very large organizations.

### Loved By Users

Meeting Room Scheduler's easily accessible web-interface allows anyone in your organization to book meetings. Meeting Room Scheduler offers a simple interface for individuals who occasionally book meetings, and also provides more robust functionality for those who tend to book a lot of meetings. Meeting Room Scheduler integrates with your existing email application for inviting individuals to meetings or sending out automatic reminders.

### Critical for Facility & Training Managers

Facility managers need visibility into their meeting space to ensure the space is efficiently utilized, that rooms are not double-booked, and that the items needed by meeting attendees are easily identified with proper notification. Meeting Room Scheduler provides robust reporting to allow facility & office managers to keep track of daily, weekly and monthly room schedules, administer rooms for maximum utilization, and ensure that room billing happens quickly and accurately. Meeting Room Scheduler is designed for self-service room reservations as well as work-request workflow, ensuring that meeting scheduling adheres to the company policies and freeing facility managers to focus on their most important tasks. Meeting Room Scheduler will keep the facility running like clockwork!



## Trusted by IT Managers

IT Managers have a lot to worry about without adding facility management and room scheduling software to the mix. With Meeting Room Scheduler's web interface, IT managers can deploy room scheduling software throughout the organization **without** having to install software on each individual machine. The software is available on popular lightweight and robust database platforms.

## Useful Features

Meeting Room Scheduler is loaded with features to help make scheduling meetings and resources a snap. From one-step room reservations, Outlook integration, or its extensive reporting capabilities, you won't find a comparable solution anywhere. Just take a look at the feature list below.

## Multiple Deployment Options

With Meeting Room Scheduler, you have a choice of deploying on-premise or you can let PeopleCube host it for you. With the hosted version you not only get the flexibility and scalability you need, you can also enjoy low start up costs, no upgrade fees, and little or no burden to your IT department - all resulting in a fast ROI.

## Meeting Room Scheduler Features

- Room scheduling— including seating arrangements, floorplans, services requests, attendee notifications, reports and more
- Support for catering, A/V and other services
- Choice of on-demand or on-premise installation
- World-class 24x7 global support available
- Professional services available for on-site or remote consulting
- User interface customization (including the ability to add fields and modify field labels)
- Localization available in multiple languages
- Web-based user interface for users and administrators
- Runs on Microsoft SQL Server or MSDE (included at no charge)
- Allows for request-approval or self-service reservations
- Interfaces with Outlook and other vCal-compliant applications
- Includes dozens of built-in reports
- Organize resources in as few as three levels or as many as seven levels of display
- Annual on-site mentoring visits available by a TAM (plus travel and expenses)